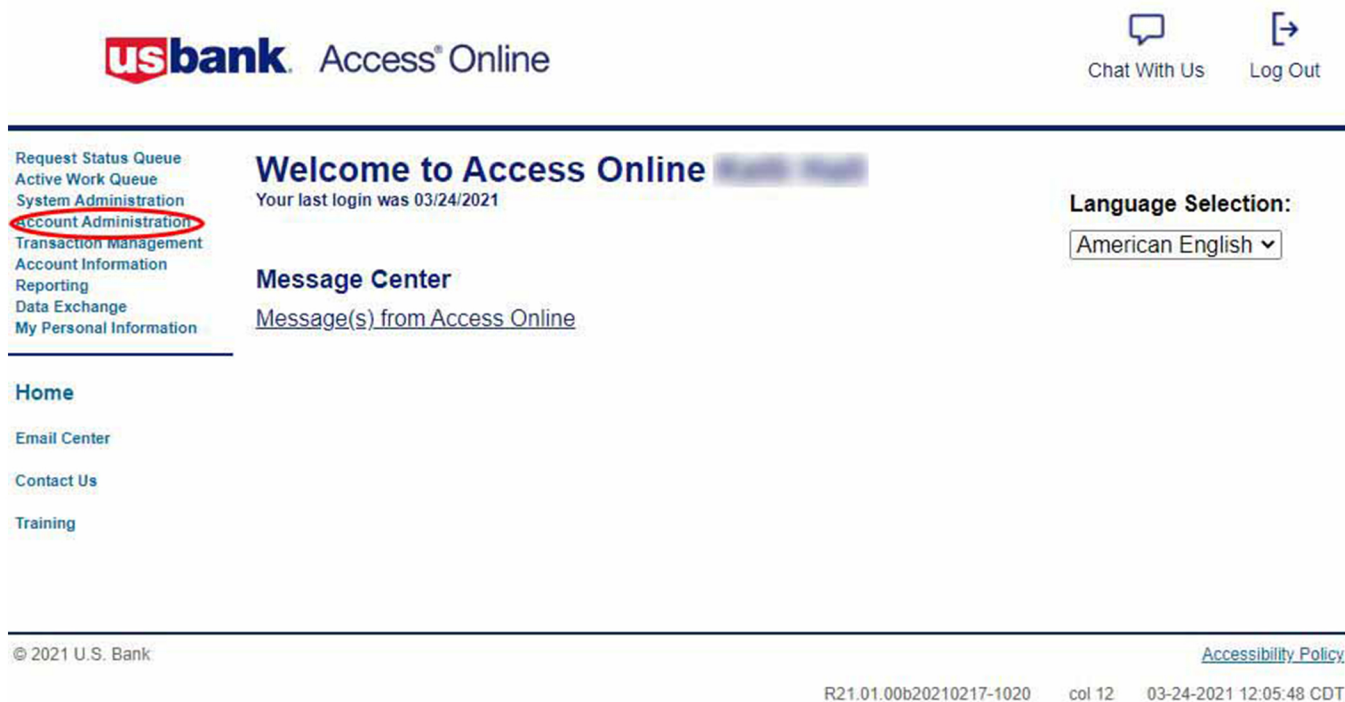# Accessing Your P-Card Statement

Log onto access.usbank.com with your user name and password (organization short name is "Weber").

## 1. Click on "Account Administration" link:
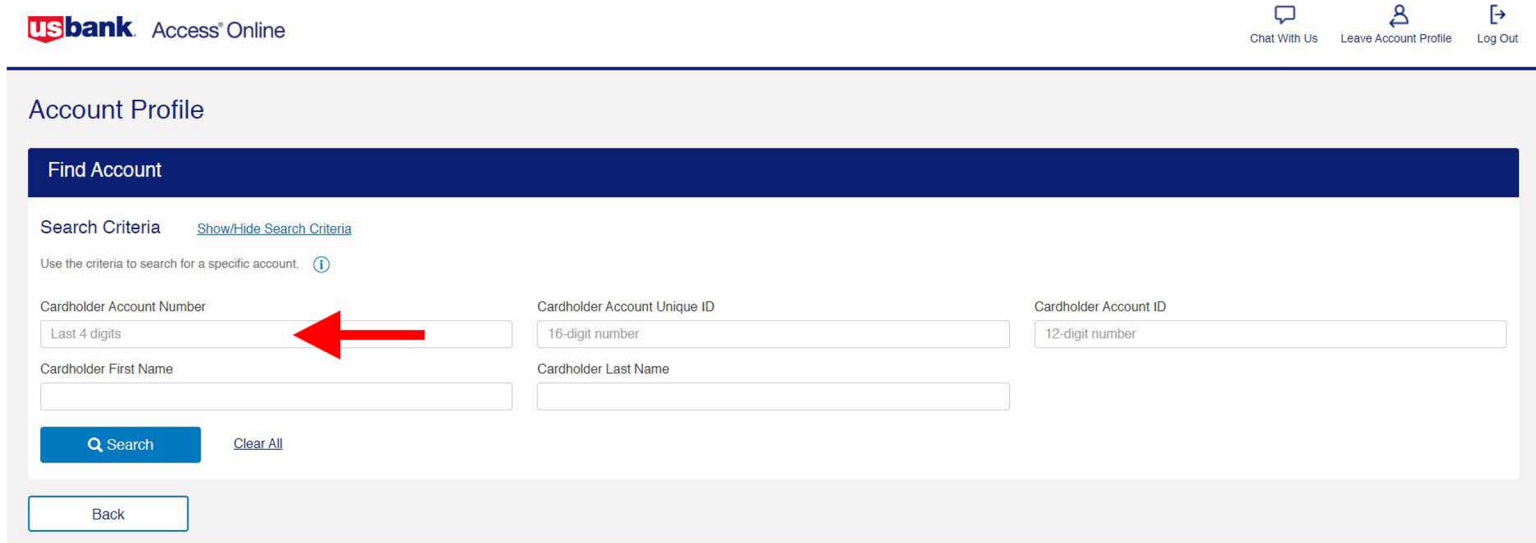


## 2. Enter the last 4 digits of your P-Card:
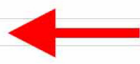
# 3. Click on the circle next to the account that you want to view the statement for:



# 4. Click on the "View Statements" link to open the PDF file of your statement: