

**TRUANCY INTERVENTION REPORT FORM**  
**WEBER SCHOOL DISTRICT**  
**(Regular Education Students Only)**

Student's Name \_\_\_\_\_ Sex \_\_\_\_\_ Birth Date \_\_\_\_\_  
 Address \_\_\_\_\_ Zip: \_\_\_\_\_ Phone No \_\_\_\_\_  
 Father \_\_\_\_\_ Address \_\_\_\_\_  
 Mother \_\_\_\_\_ Address \_\_\_\_\_  
 Step-parent \_\_\_\_\_ Address \_\_\_\_\_  
 Legal Guardian \_\_\_\_\_ Address \_\_\_\_\_  
 School officials involved \_\_\_\_\_  
 Administrator submitting this report \_\_\_\_\_  
 Name of School \_\_\_\_\_ Grade \_\_\_\_\_ Grade Point Average \_\_\_\_\_  
 Achievement Related to Ability \_\_\_\_\_  
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I. STUDENT'S ATTENDANCE: Please mark all unexcused absences, which are known to be trancies, "TR" on the AS400.  
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II. INTERVENTIONS BY THE SCHOOL(S):

The school must demonstrate on this report that all appropriate interventions have been tried before the district will refer a student to Juvenile Court for truancy. Possible school level interventions are conferences with students and/or parents, home visits, letters to parents, suspensions, school level contracts, tracking, progress reports, tutoring, out of class assistance, testing, counseling, schedule or program changes and interventions on the "School Level Truancy Interventions Checklist". All entries must be typed. Discipline Tracker entries may be copied and pasted to this form.

A. School level interventions implemented:

B. Student and parent conferences (Give date and persons involved):

C. Certified letter sent (Give date and person letter sent to):

III. An administrator must have this form completed by listing all school level interventions (A, B & C) and then submitted to the student services coordinator. The student services coordinator must first agree that all appropriate school level interventions have been tried before a hearing to sign a district contract will be scheduled.

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

IV. Intervention by District - Student, parent, administrator and student services coordinator meet to sign district contract.