

Foreign Exchange Student (J-1) Checklist

Student Name _____

School Requested _____

For agencies to place students in Weber School District and be approved by the Board of Education, the following documents must be submitted annually for consideration by April 15th.

- Notification to Weber District Student Services of requested agency approval
Contact Lorelee Gacioch logacioch@wsd.net (801) 476-7809 or JeriDee Burnett jeburnett@wsd.net (801) 476-7811
- Provide CSIET Form
- Provide Foreign Student Exchange Agency Assurance Form
<https://wsd.net/docman-list/documents/student-services-1/foreign-exchange-student-resources/2389-foreign-student-exchange-agency-assurance-form/file>

We will begin reviewing applications the first week of April. When the following is completed/submitted, the student may be granted a provisional placement. These placements will be given on a first-come, first-served basis upon receipt of the following information prior to May 15th.

Request a placement in a specific high school through Student Services: Contact Lorelee Gacioch logacioch@wsd.net (801) 476-7809 or JeriDee Burnett jeburnett@wsd.net (801) 476-7811.

- Foreign Exchange Student Application
<https://wsd.net/docman-list/documents/student-services-1/foreign-exchange-student-resources/2387-foreign-exchange-student-application-1/file>
- Host family information
 - Letter of intent from the host family
 - Proof of residence from the host family

Placements will remain provisional until the following have been received by Student Services. This information must be received prior to July 1 or those placements may be granted to another student and/or agency.

- Registration information
 - Birth Certificate
 - Passport
 - Immunization
 - Transcript

You may request placement verification upon completion of items listed. Failure to comply with deadlines may jeopardize the student's status on the placement list.