

# WEBER SCHOOL DISTRICT CHILD NUTRITION PROGRAM

PLEASE REVIEW THE FOLLOWING INFORMATION PRIOR TO FILLING OUT THE  
FREE & REDUCED APPLICATION

- Applications are approved at the Child Nutrition Department.  
**955 WEST 12<sup>TH</sup> ST, OGDEN, UT 84404**
- Applications are to be submitted in person, by mail, or by faxing 801- 476-7952 with the original application mailed to the Child Nutrition Department. We will inform you by mail when your application has been approved. **If you have not been notified within 2 weeks of submitting your application please call Kayleen Anderson 801-476-7845, Charlene King 801-476-7833 or Genina Walton 801-476-7836.**
- A new application must be submitted each school year.
- Before submitting your application, make sure it is completely filled out and all information is correct. No application will be processed unless signed and including last four digits of a social security number. If an incomplete application is received it will be sent back to you, which will delay benefits for your child.
- Only one application per family is necessary.
- Households **must** report current income on the free and reduced price application.
- Applications will be approved within 10 days from date received by the Child Nutrition Department.
- **Until your application is approved by the Child Nutrition Department you are responsible to pay for your students meals at the regular price.**
- Applications from the previous year 2017-18 will expire upon the submitting and approval of a new application. If a new application has not been submitted and approved, **all benefits will expire on October 3, 2018.** You will be responsible to pay for meals that your child/children have eaten.
- The application is available on the district web site: [wsd.net](http://wsd.net)
- The application is also available in many different languages.
- You can apply on-line through the student portal: [myweber.wsd.net](http://myweber.wsd.net)
- Free and reduced applications can be submitted anytime throughout the school year.
- **Feel free to call our office if you have any questions or need help in filling out the application.**

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**Mail:** U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410

**Fax:** (202) 690-7442    **Email:** [program.intake@usda.gov](mailto:program.intake@usda.gov)

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