

## **Notice of Compulsory Education Violation**

To parent(s) of a student at least 6 years of age and under 14 years of age

To: Parent/Guardian

From: Principal  
School  
Telephone Number

Date:

Re: Student Grade \_\_\_\_ Age \_\_\_\_

Attendance at school is extremely important for student success. When a student is not in class they lose the opportunity to participate in important instruction and obtain materials they will need to complete school assignments, pass tests and acquire the skills necessary for the coming grade.

Utah Code Ann. § 53A-11-101.5 authorizes the building administrator to issue a **Notice of Compulsory Education Violation** to a parent/guardian for a student who is at least six(6) years old but under the age of fourteen (14), if the student is absent without a valid excuse at least five (5) times during the school year.

**Due to the number of absences your student has incurred \_\_\_\_ (must be at least 5), you are being asked 1) to meet with a school official to discuss your child's attendance; and 2) to cooperate with the school in securing regular attendance by your child. Please call the school by \_\_\_\_\_ to arrange for a mutually agreeable time to meet with: \_\_\_\_\_ so that we can work together to resolve the problem.**

**Please Note:** Under Utah Code § 53A-11-101.5, it is a class-B misdemeanor for a parent of a school-age child, after being served with this notice, to intentionally or recklessly: 1) fail to meet with the school authorities designated in the **Notice of Compulsory Education Violation** to discuss the school-age child's school attendance problems; or 2) fail to prevent the school-age child from being absent without a valid excuse five or more times during the remainder of the school year.

Delivered to:

By: