

Foreign Exchange Student (J-1) Checklist

STUDENTS NAME _____

School Requested _____

For agencies to place students in Weber School District and be approved by the Board of Education, the following documents must be submitted annually for consideration by April 15.

- Notification to Weber District Student Services of requested agency approval
Contact Jan Burrell (801) 476-7809 or Debbie Nicholson (801) 476-7811
- Provide CSIET Form
- Provide Assurance Form
<http://wsd.net/docman-list/documents/student-services-1/forms-2/460-foreign-student-exchange-agency-assurance-form-1/file>

We will begin reviewing applications the first week of April. When the following is completed/submitted, the student may be granted a provisional placement. These placements will be given on a first-come, first-served basis upon receipt of the following information prior to May 15.

Request a placement in a specific high school through Student Services –

Contact Jan Burrell (801)476-7809 or Debbie Nicholson (801)476-7811

- Foreign exchange student application
<http://wsd.net/docman-list/documents/student-services-1/forms-2/458-foreign-exchange-student-application/file>
- Host family information
 - Letter of intent from the host family
 - Proof of residence from the host family

Placements will remain provisional until the following have been received by Student Services. This information must be received prior to July 1 or those placements may be granted to another student and/or agency.

- Registration information
 - Birth Certificate
 - Immunization
 - Transcript
- You have received notification that your placement is secure

You may request placement verification upon completion of items listed. Failure to comply with deadlines may jeopardize the student's status on the placement list.