

**2024-25 SCHOOL YEAR**

<b>Pay Date</b>	<b>Batch Name</b>	<b>Example of Batch Name</b>	<b>Period</b>	<b>Period dates</b>
October 1st	(Intitials)(Location)1023	TB1201024	2401100	08/16/24 – 09/15/24
November 1st	(Intitials)(Location)1123	TB1201124	2401110	09/16/234 – 10/15/24
December 1st	(Intitials)(Location)1223	TB1201224	2401120	10/16/24 – 11/15/24
January 1st	(Intitials)(Location)0124	TB1200125	2501010	11/16/24 – 12/15/24
February 1st	(Intitials)(Location)0224	TB1200225	2501020	12/16/24 – 01/15/25
March 1st	(Intitials)(Location)0324	TB1200325	2501030	01/16/25 – 02/15/25
April 1st	(Intitials)(Location)0424	TB1200425	2501040	02/16/25 – 03/15/25
May 1st	(Intitials)(Location)0524	TB1200525	2501050	03/16/25 – 04/15/25
June 1st	(Intitials)(Location)0624	TB1200625	2501060	04/16/25 – 05/15/25
July 1st	(Intitials)(Location)0724	TB1200725	2501070	05/16/25 – 06/15/25
August 1st	(Intitials)(Location)0824	TB1200825	2501080	06/16/25 – 07/15/25
September 1st	(Intitials)(Location)0924	TB1200925	2501090	07/16/25 – 08/15/25